Paul O'Raw
Facilitator, Trainer & Mentor
Community & Voluntary Organisations

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Preamble

In recent years our awareness and understanding of the significant changes in our climate, and the potential catastrophic consequences to life on Earth. I recognise that I need to take steps in whatever way I can to reduce my carbon footprint and work in a way that is more respectful of nature.

In working for a more just and sustainable world I recognise my responsibility to the environment which goes beyond legal and regulatory requirements. It is an opportunity to make more permanent changes in work practices which were introduced in response to COVID 19, and which were more environment-friendly.

That is why I have decided to join in the *declaration of a climate emergency*, to develop a policy to guide work practice, and to set targets for carbon neutrality. I will encourage clients, suppliers and others to also improve their awareness and practice.

Policy aims

➢ Measure my carbon footprint annually and work continually to reduce my impact on the environment,

➢ Ensure that environmental factors are taken into account in decision-making,

➢ Encourage and supports client organisations I deal with to reduce their environmental impact.

Office and Training Materials

1. Minimise the use of paper in my office,
2. Seek to buy recycled and recyclable products,
3. Reuse and recycle as much as possible,
4. Chose environmentally friendly products were possible,
5. Try to eliminate the use of single-use plastics.

Reference: https://startups.co.uk/how-to-create-an-environmental-policy-statement/

Energy and water

6. Reduce the amount of energy used as much as possible,
7. Lights and electrical equipment will be switched off when not in use,
8. Heating will be adjusted with energy consumption in mind,

Transport

I recognise the value of in-person training, meetings and workshops over virtual engagement. However COVID 19 has demonstrated to us that virtual is a valid option, and has a number of advantages such as avoiding time spent travelling, avoiding use of fuel, and less costs.

9. Reduce the need to travel as much as possible by;
    a. Using on-line facilities especially where they can replace the need to drive or to fly,
    b. Upskilling in and promoting virtual training and facilitation,
    c. Where possible make use of public transport, except in instances where this is impractical,
    d. Encourage clients and participants to carpool, avail of public transport, cycle etc when attending in-person events,
    e. Where flying is necessary, to contribute to an environmental project through a carbon offset.